

two weeks of the end of the month in which it was sold. If the exhibit generates future commissions, it is the policy of Gualala Arts to request that 10% of those sales be sent to Gualala Arts.

ENTRY PROCEDURE

- Prepare an entry form for work entered (up to 2 entries per artist maximum).
- Print clearly, fill in all the blanks, and double-check spelling and entry information.
- Mail with correct fees to "AIR-FA Entry", PO Box 244, Gualala, CA 95445 or submit to the Gualala Arts Center office or to The Dolphin in Gualala next to the U.S. Post Office. Entries must be received or postmarked by the third Monday in July. Only the first 420 entries will be accepted. Received entries will be published weekly on our website, GualalaArts.org.

ARTWORK DELIVERY

- Deliver artwork to the Gualala Arts Center at 46501 Gualala Road, in Gualala, on Sunday, August 11, between 11 a.m. and 4 p.m.
- All entries must be delivered in person to Gualala Arts Center at the above designated delivery time. We will not accept shipped or mailed entries. No exceptions!
- Wall glass, large sculptures, or any work needing special attention must be delivered on Thursday, August 8 and arrangements for their delivery must be made with Executive Director, David "Sus" Susalla, before August 1. See *Exceptions and Special Circumstances above.
- A removable label will be produced and attached by Gualala Arts to the back of each entry on "take in" day.
- An artist receipt will be given to you for each entry on "take in" day for claiming unsold artwork when the exhibit is over and a ticket for you for admission to the festival.

POST SHOW PICK UP

- Unsold work must stay up for the entire exhibit; however, buyers may take purchased artwork after Sunday, August 18.
- Artists must claim unsold work on Monday, September

2 between noon and 4 p.m., or on Tuesday, September 3, from 9 a.m. - 4 p.m. at the Gualala Arts Center by presenting the artist receipt as proof of ownership. Sold work is claimed by presenting a sales receipt issued by Gualala Arts. All artwork must be signed out.

- Gualala Arts is not responsible for works not picked up by 4 p.m. on September 3 and will charge \$5 per day per piece for storage.
- Packing items will not be returned to artists.

RESPONSIBILITY

- Gualala Arts, Inc. is not responsible for loss, theft, or damage of artworks entered in the show.
- Exhibitors are solely responsible for their work and should insure work if they desire. Gualala Arts may require proof of insurance if a work is priced over \$5,000.
- Gualala Arts will not ship purchases. If an entry requires mailing to a potential purchaser, Gualala Arts will contact the artist. If the artist wishes to package and mail the piece to the buyer, Gualala Arts will complete the purchase.
- Submission of an entry implies acceptance of all conditions stated in this document.



GUALALA ARTS RESERVES THE RIGHT

- To change category classification of any entry.
- To its sole discretion to refuse to display any artwork.
- Gualala Arts Hanging Committee has complete discretion placing or positioning entries.
Artists may not request location of their work.