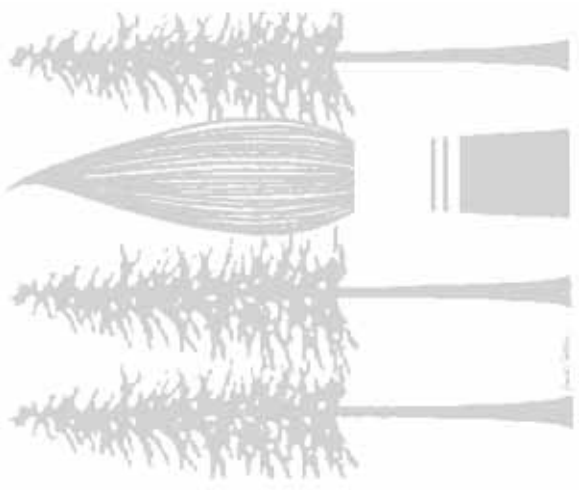
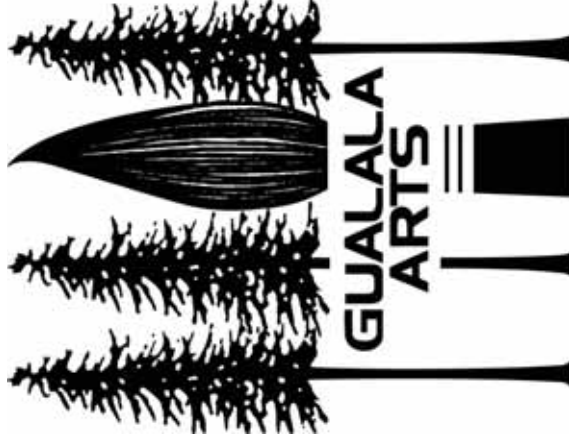


Bay Area Basket Guild  
2010 Entry Form  
Gualala Arts Center  
June 12 through July 4

46501 Gualala Road  
P.O. Box 244  
Gualala, CA 95445  
email: [info@GualalaArts.org](mailto:info@GualalaArts.org)  
website: [GualalaArts.org](http://GualalaArts.org)  
Gualala Arts Center is open:  
9 a.m. — 4 p.m. weekdays  
12 — 4 p.m. weekends  
Special Hours on some Holidays

- Sign Entry Form and send to Lynn Kelleher  
by May 1, 2010
- Opening Reception Saturday, June 12
  - Exhibit up through July 4
  - Take down July 5



## PREPARING ENTRIES

- No supplemental labels, descriptions, books, promotional materials, etc., are allowed next to or around an entry. A binder with one 8.5" x 11" sheet of paper per entry will provide a description of the entry and the artist's biography. The binder will be available in the gallery for public viewing.

## FEES

- Checks should be made payable to Gualala Arts.
- Entry fees are not refundable.
- Proof of insurance may be required for work priced over \$5,000.

## COMMISSIONS

- Gualala Arts will retain 30% commission on all sales of entries (or multiples) made during the course of the exhibit.
- Checks for artwork sold will be mailed to the artist within two weeks of the end of the month in which it was sold. If the exhibit generates future commissions, it is the policy of Gualala Arts to request that 10% of those sales be sent to Gualala Arts.

## ENTRY PROCEDURE

- Each artist should sign an entry form and send to curator.
- Print clearly, fill in all contact blanks, and double-check spelling.
- Prepare a list with name of piece and price for curator.

This list will be entered into the Gualala Arts database and used for selling and sending checks to the artists. It is also the contact information if a client wants to contact an artist.

## ARTWORK DELIVERY

- BABM will deliver artwork to Gualala Arts Center at 46501 Gualala Road, in Gualala, and prepare exhibit.
- Gualala Arts will not accept shipped or mailed entries. No exceptions!

- An artist receipt will be given to you for each entry on "take in" day to present for claiming unsold artwork.

## POST SHOW PICK UP

- Unsold work must stay up for the entire exhibit; however, buyers may take purchased artwork after Sunday, June 13.
- Artists must claim unsold work by July 5, 4 p.m.
- Gualala Arts is not responsible for works not picked up by 4 p.m. on July 5 and will charge \$5 per day per piece for storage.
- Packing items will not be returned to artists.

## RESPONSIBILITY

- Gualala Arts, Inc. is not responsible for loss, theft, or damage of artworks entered in the show.
- Exhibitors are solely responsible for their work and should insure work if they desire. Gualala Arts may require proof of insurance if a work is priced over \$5,000.
- Gualala Arts will not ship purchases. If an entry requires mailing to a potential purchaser, Gualala Arts will contact the artist. If the artist wishes to package and mail the piece to the buyer, Gualala Arts will complete the purchase.
- Submission of an entry implies acceptance of all conditions stated in this document.

# Please keep a copy for your records!

## ENTRY FORM

Artist's Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Mail Address: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Resident City: \_\_\_\_\_

Email Address \_\_\_\_\_

Office use only please

Entry # \_\_\_\_\_

Date Rec'd \_\_\_\_\_

Signed \_\_\_\_\_

Misc. Notes:

Attach a list of your baskets with this information:

1. List the media/material used for your artwork (not framing).  
Limit it to 35 characters, including blank spaces.

Gualala Arts reserves the right to edit longer entries.

2. Size: Width \_\_\_\_\_" x Height \_\_\_\_\_" x Depth \_\_\_\_\_"

3. Title of Entry:  
Limit it to 35 characters, including blank spaces. Gualala Arts reserves the right to edit longer entries.

4. Price \_\_\_\_\_

We will have a binder on display so you can submit with your entry, one 8.5 x 11 sheet of paper with a description of your work & an artist biography.

- I give Gualala Arts permission to give my contact information to prospective buyers.
- I have read and agree to the Rules for Exhibitors.
- I grant Gualala Arts permission to use image(s) of my art work for publicity.

Artist's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DEADLINE: May 1, 2010**

**MAIL IN COPY OF THIS PAGE (Please keep a copy for your records)**

Mail to: Lynn Kelleher, PO 896, Gualala, CA 95445

