

## REGISTRATION FORM

Gualala Arts Center Exhibit

Japanese Art & Poetry

April 1 – April 29, 2009

Coleman Auditorium

### Remember

- 1 Entry forms must be mailed or delivered to Gualala Arts Center by **Wednesday, March 25, 2009**.
- 2 Included should be an entry fee of \$5 for each artwork registered.
- 3 Poem/artwork to be delivered to Gualala Arts Center on **Monday, March 30, 2009** from 10 a.m. to 2 p.m.
- 4 Pickup of unsold work is on **Thursday, April 30**, at the Gualala Arts Center from 10 a.m. - 2 p.m.

Curator: Jane Reichhold

Phone: 707-884-1853

Email: Jane @ ahapoetry.com



### Information:

1. **Japanese Art & Poetry** 2009 exhibit will show from **April 1 – 29, 2009**.
2. Show will be on the walls only in the **Coleman Auditorium** at Gualala Arts Center. During all-music events the artwork will be covered by curtains necessary for sound improvement.
3. Entry forms must be delivered by **Friday March 25** to Gualala Arts or mailed to P.O. Box 244, Gualala, CA. 95445. Additional forms can be downloaded from the website GualalaArts.org.
4. All pieces must hang with metal picture wire with a minimum of 2" from the top of the frame; no clip frames; no saw tooth hangers.
5. Up to two entries per poet/artist. Work can be NFS. Gualala Arts will maintain a tracking sheet of all works. Please list your price with the knowledge that Gualala Arts will retain 30%.
6. Minimum size is 8". Maximum size is 24".
7. Entry fee is \$5 per poem/artwork.
8. Please fill out entry form for EACH piece. Make copies as needed. Entry label will be attached when the work is delivered. Keep the Artist Receipt for your personal record of what you are exhibiting and for pickup.
9. Exhibit label will include title, artist's name, selling price and a tracking number.
10. Artists are responsible for the ethical and legal integrity of the poem and their work.
11. Framed works must be received at Gualala Arts on **Monday, March 30 from 10 a.m. to 2 p.m.**
12. Pickup of unsold artworks will be on **Thursday, April 30 from 10 a.m. to 2 p.m.** or by appointment.

\*If another person is authorized to pick-up your work, we will need his or her name and phone number as well as your receipt.

name \_\_\_\_\_ phone \_\_\_\_\_

### ENTRY FORM

Delivered to Gualala Arts before March 25, 2009

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Email \_\_\_\_\_

**This is my original poem/art or I have permission from the poet to include this poem in my artwork. I am responsible for insurance. Gualala Arts is not responsible for theft or any damage. I grant Gualala Arts permission to use images of my art work for publicity.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Entry Fee: \$ \_\_\_\_\_ Ck.# \_\_\_\_\_ Date \_\_\_\_\_

Size: H" \_\_\_\_\_ W" \_\_\_\_\_

Information that will be printed on Label...

Title \_\_\_\_\_

Artist: \_\_\_\_\_

Price (including GA 30% commission)\$ \_\_\_\_\_ or NFS

Office will assign tracking a number \_\_\_\_\_

A label for the back of the work and receipt ticket will be issued at the time of delivery of the artwork. Remember to check the label and ticket for errors. The removable label will be stuck to the work. An information label will be displayed at the side of the work during the show.