

REGISTRATION FORM

Gualala Arts Center Exhibit

A Garden of Poetry

March 8 – April 6, 2008

Elaine Jacob Foyer

Remember

- 1 Entry forms must be mailed or delivered to Gualala Arts Center by **Friday, February 29, 2008**.
- 2 Included must be an entry fee of \$5 for each artwork registered.
- 3 Poem/artwork is to be delivered to Gualala Arts Center on **Wednesday, March 5, 2008** from 10 a.m. to 2 p.m.
- 4 Reception will be **Saturday, March 8, from 5 – 7 p.m.** Please plan to attend and bring finger food to share.
- 5 Pickup of unsold work is on **Monday, April 7**, at the Gualala Arts Center from 10 – 2 p.m.

Curator: Jane Reichhold

Phone: 707-884-1853

Email: Jane @ ahapoetry.com



Information

1. A Garden of Poetry 2008 will be shown from March 8 - April 6, 2008.
2. Exhibit will be in the Jacob Foyer at Gualala Arts Center.
3. Entry forms must be delivered by **Friday, February 29**, to Gualala Arts or mailed to P.O. Box 244, Gualala, CA 95445. Additional forms can be downloaded from the website GualalaArts.org.
4. All pieces must hang with metal picture wire with a minimum of 2" from the top of the frame; no clip frames; no saw tooth hangers.
5. Up to two entries per poet/artist. Work can be NFS. Gualala Arts will maintain a tracking sheet of all works. Please list your price with the knowledge that Gualala Arts will retain 30%.
6. Minimum size is 8". Maximum size is 24". Please contact Jane Reichhold about possible sculptures or any piece over 20 lbs.
7. Entry fee is \$5 per poem/artwork. Checks made out to Gualala Arts.
8. Please fill out entry form for EACH poem. Make copies as needed. Entry label will be attached when the work is delivered. Keep the Artist Receipt that you will receive at the same time for your personal record of what you are exhibiting and for pickup.
9. Exhibit label will include title, artist's name, selling price and a tracking number.
10. Artists are responsible for the ethical and legal integrity of the poem and their work.
11. Framed works must be received at Gualala Arts Center on Wednesday, March 5, 2008 from 10 a.m. to 2 p.m.
12. Opening Reception will be combined with other opening exhibits from 5 - 7 p.m. Please contact Jane Reichhold if you have questions about contributing appropriate food for the reception.
13. Pickup of unsold artworks will be on April 7, from 10 a.m. to 2 p.m., or by appointment.

A label for the back of the work and receipt ticket will be issued at the time of delivery of the artwork. Remember to check the label and ticket for errors. The removable label will be stuck to the back of the work. An information label will be displayed at the side of the work during the show.

ENTRY FORM

**Send this portion to Gualala Arts Center
P.O. Box 244, Gualala, CA 95445
with \$5 per entry before February 29, 2008.**

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone () _____ Email _____

This is my original poem/art or I have permission from the poet to include this poem in my artwork. I am responsible for insurance. Gualala Arts is not responsible for theft or any damage. I grant Gualala Arts permission to use images of my art work for publicity.

Signature _____

Date _____

Entry Fee: \$ _____ Ck.# _____ Date _____

Size: H" _____ W" _____ D" _____ Circle: Wall or Freestanding

Information that will be printed on the exhibition label:

Title _____

Artist: _____

Price (including GA 30% commission) \$ _____ or NFS

Office will assign tracking a number _____

If you want to authorize another person to pick-up your work, we will need that name and phone number as well as your receipt.

Name _____ Phone _____